

**LAKE TIPPECANOE OWNERS ASSOCIATION
ARCHITECTURAL MODIFICATION APPLICATION FORM
(Required for any exterior change or structural interior change)**

DATE: _____ UNIT OWNER: _____

ADDRESS _____ UNIT # _____

TELEPHONE #: (HOME) _____ (WORK) _____ (CELL) _____

E-MAIL: _____

MODIFICATION BEING REQUESTED (Attach plans and describe in detail. Include materials and colors used, as well as size.):

- | | |
|--|---|
| <input type="checkbox"/> 1. Replace front door | <input type="checkbox"/> 5.. Install Rear patio. |
| <input type="checkbox"/> 2. Enclose lanai | <input type="checkbox"/> 6. Interior structural changes |
| <input type="checkbox"/> 3. Screen door / window replacement | <input type="checkbox"/> 7. Three foot area plantings |
| <input type="checkbox"/> 4. Finish front walkway | <input type="checkbox"/> 8. Other modifications |

For details see over,

ESTIMATED START DATE: _____

ESTIMATED END DATE: _____

All plans must be attached to this application before it can be submitted for approval by the Architectural Review Committee and the Board of Directors. For all second floor units, floor replacement requires a sound deadening membrane underneath all floor coverings.

ANY DAMAGE OR IMPROPER DISPOSAL OF MATERIALS WILL BE CHARGED BACK TO THE OWNER.

CONTRACTOR INFORMATION IS REQUIRED (name, licenses, insurance, etc.)

I/We hereby make application for the above described item to be approved in writing.

I/We understand and acknowledge that written approval of this request must be granted before work on the modification may commence and that if modification/installation is done without the approval of the Association, the Association may force the removal of the modification/installation and subsequent restoration to original form at the owner's expense.

Applicant Signature

Date: _____

Applicant Signature

Date: _____

This Section for Internal Office Use Only

APPLICATION APPROVED _____ **APPLICATION REJECTED** _____

Association Authorization _____ **Date** _____
On Behalf of Lake Tippecanoe Owners Association

**LAKE TIPPECANOE OWNERS ASSOCIATION
ARCHITECTURAL MODIFICATION APPLICATION FORM
GUIDELINES**

Submit the completed form at a Board Meeting, by Mail to Lighthouse Property Management, 16 Church Street, Osprey, Fla, 34229 or by e-mail at edcabot@mgmt.tv
The Board will consider and let you know if the change is approved. Do not start any work until the change has been approved.

1. Replace front door

The replacement doors must be consistent with existing doors, 9 raised panels, with or without a center window. It must be painted with an approved color.

2. Enclose lanai.

The enclosed lanai exterior finish must be consistent with the unit finish and contain at least one fire exit door.

3. Screen door / window replacement

Screen doors and windows must be similar to your neighbors.

4. Finish front walkway

The front walkway must be finished in a non-slip tile or paint that has a color consistent with the unit. Any other finish must be approved. _

5. Rear patio.

The maximum size normally approved is up to 100 square feet and must be located immediately behind your unit, for lanais with a side entrance, a pathway to the patio is also allowed. The materials used must be removable (not poured concrete). You must have the approval of your neighbors (if any). The unit holder will be responsible for repairs to the patio if underground access is required.

6. Interior structural changes

All interior structural changes will require engineering reports from a qualified contractor.

7. Three foot area plantings

Any plantings must be small with mulching. If existing planting are being removed, grass, mulch or decorative gravel are approved, not paving stones. Once an area is planted the unit holders and their successor will be responsible for the maintenance of the area. For two-story units, plantings may be joint but all units will be responsible for the maintenance.

8. Other modifications – specify, all other modifications may be considered with detailed plans.